

Internal Audit Division
City of Greensboro



April 20, 2010

TO: Dan Curry, Acting Director of Housing & Community Development
FROM: Internal Audit Division
SUBJECT: Greensboro Urban Ministry-Partnership Village Phases I & II

The Internal Audit Division has performed our yearly monitoring visit of the Greensboro Urban Ministry-Partnership Village Phase I & II which received a Supportive Assistance grant in the amount of \$24,000 from the City of Greensboro during the 2007 to 2008 grant year.

The **Supportive Assistance** grant for \$24,000 was used to provide rental assistance subsidies on behalf of the residents of Partnership Village developments. Allowable expenses under this contract were limited to monthly tenant based rental assistance. Rental subsidy for Partnership Village Phase I equals an amount not to exceed \$100 per month per unit. Rental subsidy for Partnership Village Phase II equals an amount not to exceed \$153 per month per unit.

We examined selected financial transactions and program documentation maintained by the agency for compliance with the contract and for assurance that program goals were achieved. Based on our review, it appears that the funds have been spent according to the terms of the contract with no exceptions noted.

We would like to thank Reverend Mike Aiken, Executive Director; Ms. Aquilla Lanier, former Director of Finance; Ms. Nancy Phillips, Business Manager and the staff of the Greensboro Urban Ministry for their courtesy and cooperation shown to us during this visit. If there are any questions or comments concerning the details of this visit, we can be reached at 373-2821.

Mickey Kerans
Internal Auditor

Len Lucas
Internal Audit Director

Cc: Bob Morgan, Deputy City Manager
Andy Scott, Assistant City Manager for Economic Development
Reverend Mike Aiken, Executive Director of Greensboro Urban Ministry



MEMO

Date: April 2, 2009
To: Len Lucas, Internal Audit Director
From: Michael Blair, Analyst Grants Compliance
RE: HCD Programmatic Review of GUM – PV I and PV II Rental Assistance

The Department of Housing and Community Development does not prepare programmatic review letters for Nussbaum Housing Partnership funded GUM – PV I and PV II Rental Assistance due to the nature of the grants which are for rental assistance only. The Internal Audit review of the transactions which verify their use as tenant rental assistance is more than sufficient for compliance.

In addition the two properties undergo a full HCD programmatic review annually, as well as quarterly loan portfolio reporting, along with additional loan reviews by Internal Audit.